



**Prosperous Communities
Committee**

Tuesday 22nd October 2019

Subject: Lea Fields Crematorium Regulations

Report by:

Monitoring Officer

Contact Officer:

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Purpose / Summary:

The purpose of this report is to agree the proposed regulations to effectively manage Lea Fields Crematorium

RECOMMENDATION(S):

That Committee approve the attached Lea Field Crematorium Regulation

IMPLICATIONS

Legal: None directly resulting from this report

(N.B.) Where there are legal implications the report **MUST** be seen by the MO

Financial : FIN/99/20

None directly resulting from this report

(N.B.) All committee reports **MUST** have a Fin Ref

Staffing : Understanding of these regulations will form part of the induction of all staff employed at Lea Fields

(N.B.) Where there are staffing implications the report **MUST** have a HR Ref

Equality and Diversity including Human Rights :

The regulations will ensure that all users are treated equally and fairly

NB: Please explain how you have considered the policy's impact on different groups (for example: young people, elderly, ethnic minorities, LGBT community, rural residents, disabled, others).

Data Protection Implications :

None directly resulting from this report

Climate Related Risks and Opportunities:

None directly resulting from this report

Section 17 Crime and Disorder Considerations:

None directly resulting from this report

Health Implications:

None directly resulting from this report

Title and Location of any Background Papers used in the preparation of this report :

Risk Assessment :

Call in and Urgency:

Is the decision one which Rule 14.7 of the Scrutiny Procedure Rules apply?

i.e. is the report exempt from being called in due to urgency (in consultation with C&I chairman)

Yes

No

No

Key Decision:

A matter which affects two or more wards, or has significant financial implications

Yes

No

No

_1 Introduction and Background

1.1 Lea Fields Crematorium is due to open early January 2020 and aims to meet local needs sympathetically

1.2 The regulations are required and they provide a set of instructions issued to the public. The **rules** which are legally accepted by the governing authority, are considered as **regulations**

1.3 The day-to-day management of a crematorium is governed by two major influences:

- The need to comply precisely with statutory requirements.
- The need to provide a competent and sensitive service to bereaved customers.

These two requirements are complementary; the non-statutory aspects of the job need to be carried out with the same degree of precision as the statutory regulations which is why regulations are required. Anything less than this is likely to damage the reputation of the crematorium, and the image of cremation generally.

1.4 Providing regulations sets standards of our service related to cremation and funerals. It is a written statement of what can be expected and enables people to judge the quality of the service received.

1.5 Please refer to Appendix 1 for the proposed regulations.